

TYKES – CHEAT SHEET

TYKES – is a “building” for children who are under 6 and not enrolled in either Kindergarten or an LEA ECSE Program. It falls under the Tuscola ISD umbrella.

All students who fit this definition will be entered into Skyward by Marty Marshall. Tuscola ISD is responsible for submitting these students to the State for State Reporting/Counts. Therefore, Tuscola ISD is the entity offering FAPE for all TYKES students.

For children who are under the age of 6, please use the following scenarios on your IEPs:

A. For students under 6 who are seen in the home

1. **Host Site – Tuscola ISD**
2. **Programs/Services** – choose Tuscola ISD site
3. **Follow-Up Details**
 - a. **Entity offering FAPE** – Tuscola ISD
 - b. **Implementation Site** – leave blank
 - c. **Where will services be provided?** – leave blank
4. **Notice page** – select Operating District Tuscola ISD

B. For students aged 3-6 who are provided services in a local district building or a program associated with the local district (HeadStart, Preschool, etc.)

1. **Host Site – Tuscola ISD**
2. **Programs/Services** – choose Tuscola ISD site
3. **Follow-Up Details**
 - a. **Entity offering FAPE** – Tuscola ISD
 - b. **Implementation Site** – leave blank
 - c. **Where will services be physically provided?** – Select building where services will be provided
4. **Notice page** – select Operating District Tuscola ISD

C. For students who are 3-6 years old and who will potentially be placed in a local district’s ECSE program, the student is first enrolled in TYKES or HPS and the ISD is the district responsible for the evaluation process. *After the ECSE program has been determined as the proper placement, enrollment will need to be immediately entered in the local districts SIS program (e.g. Skyward). Typically, enrollment will appear in Illuminate the day after the district has entered the student in their SIS program. Do NOT publish IEP until ECSE enrollment is active in Illuminate. This process applies to those students who will start the ECSE program immediately upon publishing the IEP.*

On the IEP, the district offering FAPE will be the ISD, the Implementation Site will be the local district and the building where the services are physical provided will be the ECSE (e.g.: Caro ECSE, Millington ECSE or USA ECSE)

1. **Host Site – Tuscola ISD**
2. **Programs/Services** – choose either USA, Millington or Caro District
3. **Follow-Up Details**
 - a. **Entity offering FAPE** – Tuscola ISD
 - b. **Implementation Site** – choose USA, Millington or Caro District
 - c. **Where will services be physically provided?** – Select appropriate Local ECSE Building
4. **Notice page** –
 - a. If the Resident District is the **same** as the Operating District (i.e. a USA resident student in the USA ECSE program), choose Resident District
 - b. If the Resident District is **different** than the Operating District (i.e. a CC resident student attending the USA ECSE program), choose Operating District

D. Currently enrolled in TYKES/HPS but moving to an ECSE program in the summer or fall. This process is for students who will begin ECSE in the future not immediately upon the published IEP.

- 1) **Host Site** – Tuscola ISD
- 2) **Program/Services**
 - a) Tuscola ISD site through the day before the ECSE program begins.
 - b) ECSE program start date (this may begin in summer or at beginning of school year.)
- 3) **Follow-Up Details**
 - a) **Entity offering FAPE** – Tuscola
 - b) **Implementation Site** – leave blank
 - c) **Where will services be physically provided?** – leave blank
 - d) **Notice page** – select Operating District Tuscola ISD

(The programs would automatically transfer to ECSE based on the program dates)

E. For Students in transition: Currently enrolled in TYKES/HPS but moving to an LEA Kindergarten in the fall.

- 1) **Host Site** – Tuscola ISD
- 2) **Program/Services**
 - a) Tuscola ISD site through the end of current school year
 - b) LEA Site begins in the fall of following school year
- 3) **Follow-Up Details**
 - a) **Entity offering FAPE** – Tuscola
 - b) **Implementation Site** – leave blank
 - c) **Where will services be physically provided?** – leave blank
- 4) **Notice page** – select Operating District Tuscola ISD

(In the fall, the programs would automatically transfer to the LEA based on the program dates)

F. For students enrolled in HPS program:

1. **Host Site - Tuscola ISD**
2. **Programs/Services** – choose Tuscola ISD site
3. **Follow-Up Details**
 - a. **Entity offering FAPE** – Tuscola ISD
 - b. **Implementation Site** – leave blank
 - c. **Where will services be physically provided?** – choose HPS Building
4. **Notice page** – select Operating District Tuscola ISD