

# TUSCOLA INTERMEDIATE SCHOOL DISTRICT TRUANCY FLOWCHART

## DISTRICT ACTION

### Follow District Attendance Policy

### Documented District Action

Review attendance history & grades. Contact parent/guardian and student. Initial contact MUST come from local district.

### District Meeting with Parent/Guardian

Discuss problems and develop action plan.  
\* See District Attendance Meeting Documentation Form

### Utilize Resources

DHHS, P2P, School Psychologist, Counselor, etc.

### Exhausted all Efforts

Failure of response or cooperation from parent, guardian, or student results in referral to Tuscola ISD

Failure of response or cooperation from parent results in ISD referral.

## TISD ACTION

Letter sent to the parent/guardian. Parent/guardian has 5 days to respond.

Contact with parent/guardian

Investigation finds justified absences = no further action

OR

Investigation finds absences are undocumented = continued monitoring and truancy meeting

Failure of response or cooperation from parent results in court referral.

### Exhausted all Efforts

Court Referral

## COURT ACTION

### After school district and ISD truancy officer:

\* have exhausted all resources

\*parent/guardian's failure of response

\* failure of cooperation from parent/guardian/student.

**Elementary students will be referred to the prosecutor - parent charged. Middle School & High School students will be referred to the prosecutor - student charged. Student placed on probation.**

Parents who are charged with truancy can be jailed, fined, placed on probation or all three.

Students who are placed on probation through the court will be monitored by the truancy officer and probation officers.